

**Downtown Development Authority Minutes**  
**December 16, 2009**  
**8:00 a.m.**

**Members Present:**      Al Hovey-King      Addison Lester      Sam Burch  
   Ron Hannah

**Members Absent:**      Bob Barnard,      Jamie Wyatt      Sarah Murphy

**Staff Present:**      Brian Wismer      Joyce Waits      Joe Morton      Ellen Walls

**Call To Order:**

Hovey-King called the December meeting to order.

**Minutes:**

Motion by Burch and seconded by Lester to approve the November 18 minutes. Motion carried unanimously.

**General Reports:**

Walls gave the financial report for November.

Wismer gave an update on the Fayetteville downtown parking...Wismer received endorsement letters from the Atlanta Regional Commission, and the Fayette County Commission. Wismer is now preparing the formal submittal to GDOT. Wismer also met with Representative Matt Ramsey the week of December 7 and he has agreed to help us push this through.

Wismer gave the Preserve America update and stated that the new kiosk has been installed near the Gazebo, and the wayfinding signs will be ready for installation later this week.

Wismer stated that he is just about complete with our 2010 concert lineup scheduling, and once this is completed, he will notify board members via e-mail before announcing to the public.

Waits gave the HDF report for the month of November. Waits stated that the Victorian Christmas on December 5 was well attended. Wismer stated that the HDF House would be getting a new sign for the rear entrance and presented the draft to the board.

Morton reported on the FCDA and said that a proposed office project in the City limits is still being discussed, and will hopefully be announced publicly before the next DDA meeting.

**New Business:**

Wismer gave an update on the 115 Glynn Street property and stated that the bids were officially opened on December 10. Don Cobb, with Cobb & Associates reviewed the three lowest bids. A letter was sent to Wismer recommending Leslie Contracting as the lowest bidder, and Cobb confirmed that they met all bid specifications. Hovey-King stated that a total of thirteen bids were sent in.

Hovey-King stated that he was contacted by a potential tenant in regard to the 115 Glynn Street property. Specific questions were asked in regard to the current construction bid specs, and it was determined that the bid can be modified to suit their specific needs. They also asked if DDA would be able to sponsor or provide financing for the project. They asked if the contract could be issued with modifications; such as expanding the first floor footprint, and not having a patio area on the ground level. They also asked about leasing the building for 2 – 5 years, with option to purchase.

Motion by Lester and seconded by Burch to move forward with the lowest bidder and work with them as changes occur with the build out, and for the DDA Chairman to have authorization to negotiate with the low bidder and allow contractor to meet with prospective buyer. Motion carried unanimously.

**Adjourn:**

Motion by Hannah and seconded by Lester to adjourn the meeting. Motion carried unanimously.

Next meeting, January 20, 2010

Respectfully Submitted,

Joyce Waits